**MINUTES OF A**

**REGULAR MEETING**

**OF**

**MANNING CITY COUNCIL**

**Tuesday, January 17, 2023 Council Chambers**

 **6:30 p.m. Manning City Hall**

**Members Present:**

Mayor Nelson

Mayor Pro-tem Davis

 Councilmember Dukes

Councilmember Georgia

Councilmember Gordon

Councilmember Pack

Councilmember Welle

 **I. Welcome/Introductory Remarks..................................................Mayor Julia A. Nelson**

 Mayor Nelson welcomed everyone to the January 2023 meeting.

 **II. Invocation………………………………..............Mayor Pro-tem Rev. Ervin L. Davis**

 **Pastor, First Servant’s Church, Manning, SC**

 **III. Pledge …**……..………………......................................**Councilmember Sherry A. Welle**

 **IV. Approval of Agenda:**

 A **motion** was made by Councilmember Georgia and was seconded by Councilmember Dukes to approve the agenda as presented. There was no discussion. All favored the

 motion.

 **V. Minutes:**

 Minutes of a Regular Meeting of City Council, December 19, 2022.

 A **motion** was made by Councilmember Pack and was seconded by Councilmember Welle to approve the Minutes of a Regular Meeting of City Council, December 19, 2022. There was no discussion. All favored the motion.

 **VI. Presentation:**

 **Mayor Nelson……………Former SC Representative Kimberly O. Johnson, Dist. 64**

 Mayor Nelson stated that she had invited Former Representative Kimberly O. Johnson, District 64 to tonight’s meeting to acknowledge Council’s appreciation for the work she has done for the City of Manning and also for everything she did while Representing District 64. More specifically, Mayor Nelson thanked Ms. Johnson for the Park and Venue project that the city will be working on. Mayor Nelson stated that Former Representative Johnson had given the City of Manning their first allotment of $699,000 through the State for the project.

 In addition, Mayor Nelson stated that the highest honor that City Council can give to any citizen is a Key to the City. Mayor Nelson stated that she feels certain and knows that Council agrees with her that Ms. Johnson is deserving of that honor. Therefore, on behalf of Manning City Council, Mayor Nelson presented Former Representative Kimberly O. Johnson with a Key to the City. Mayor Nelson thanked her for her outstanding work as Representative and as a citizen. Ms. Johnson thanked Mayor Nelson and Manning City Council for this honor and stated that she’s very appreciative.

 **VII. Finance Director’s Report:** Mrs. Prince stated that we have completed 6 months of the

budget year which is at 50%.

**Report for the month ending December, 2022**

**REVENUES**

|  |  |
| --- | --- |
| **Type of Fund** | **Percent Collected** |
| General Fund |  59 % |
| Utility Fund |  49 % |

 **EXPENDITURES**

|  |  |
| --- | --- |
|  **Type of Fund** | **Percent Spent** |
|  General Fund |  56 % |
|  Utility Fund |  46% |
|  |  |

**Bank Balances and Notes Payables Balances**

|  |  |
| --- | --- |
| **General Fund Unrestricted** | **Balances** |
| Checking (A/R, A/P, Payroll, Cemetery) | $ 6.9 million |
| Interest | $ 3,800  |
| GENERAL FUND RESERVE- Police, Juror, Drug, Equitable, Fire Farmers Market, Reserve | $ 189,000 |
| Fire Department Extension CD  | $ 52,000 |
| Retiree Insurance Reserve CD | $ 202,000 |
| General Fund Notes Payable Balance | $  |
| UTILITY FUND UNRESTRICTED |  |
| Checking (A/R & A/P) | $ 5.7 million |
| Interest | $ 2,900  |
| UTILITY FUND RESTRICTED ACCOUNTS CD’s | $ 1.6 million |
| Utility Fund Notes Payable Balance | $ 785,000 |
| Special Fund Reserve (Victim’s Rights, DBG, Disaster Recovery) | $ 83,000  |

 Mrs. Prince asked if there were any questions. Councilmember Dukes asked if we

 are up from last year. Mr. Tanner stated that the city’s Fund Balance is up, and

 reminded Council that there is quite a bit of American Recovery Plan money in the

 bank account which is reflected in the General Fund Revenue figure. Mayor Nelson

 asked if there were any more questions. There were none. Mayor Nelson thanked

 Mrs. Prince for her report.

 **VIII. Mayor’s Report**

 Mayor Nelson thanked everyone who attended Council’s Retreat and the Chamber

 Retreat. In addition, Mayor Nelson thanked Mr. Tanner for organizing Council’s Retreat

 and stated that more results from the retreat will be forthcoming.

 Mayor Nelson thanked Councilmember Georgia, Councilmember Pack and staff for

 attending the MLK Program held at the Fire Department and stated that it was a good

 program. However, due to the cold weather conditions, the litter pick up will be re-

 scheduled for a later date.

 Next, Mayor Nelson stated she would like to see Council go back to scheduling a litter

 pick up once a quarter. Litter is a problem, not only in Manning, but throughout

 Clarendon County. Her hopes are that leading by example will encourage others to

 organize litter pickups throughout the County.

 **IX. Administrator’s Report:**

 1. Mr. Tanner thanked Council for attending the Council Retreat.

 2. Sandblasting has begun on the 301 Tank Renovation and they are progressing well.

 3. The Grapple truck is back in service. Mr. Tanner stated that he anticipates that the

 debris pickup should all be caught up this week.

 4. The County has started their sewer project that would re-direct the county’s

 wastewater to the city’s treatment plant. That project is being funded by RIA and

 should be completed in December. At that time the city will begin accepting

 wastewater from the county.

 5. Mr. Tanner reminded Council to see him concerning the re-districting maps. He would

 like to submit a modified map to Columbia soon.

 6. Mr. Tanner stated that Mr. Hardy has returned to work and welcomed him back.

Departmental Reports: Included in Council’s Packet.

 **X. New Business:**

**A. A Resolution to Declare City Vehicle(s) and other equipment as Surplus**

 **Property and Granting Authorization to Sell Said City Vehicles and Equipment.**

 Mr. Tanner stated that he would like to declare as obsolete the following equipment

 and sell through GovDeals or WorldGov :

 1. 1986 Ford Fire Engine

 2. 2011 Chevy Tahoe

 3. 2014 Dodge Charger

 4. 2014 Dodge Charger

 5. T-3Motion Police Scooter

 6. Kitchen Faucets

 A **motion** was made by Councilmember Welle and was seconded by Councilmember

 Gordon to approve a Resolution to Declare City Vehicles(s) and other equipment as

 Surplus Property and Granting Authorization to Sell Said City Vehicles and

 Equipment. There was no discussion. All favored the motion.

 **XI. Councilmember’s Comments:**

 **Mayor Pro-tem Davis**

 Mayor Pro-tem Davis stated that he would like to discuss a concern with Mayor Nelson

 and the Administrator. Mayor Pro-tem Davis stated that Constituents have contacted

 him concerning issues going on in the Major Drive and the Manchester Drive area.

 The concern is about the back fencing surrounding the Hampton Estates housing

 development on Old Georgetown Road. Mayor Pro-tem Davis stated that as a condition

 of development of the property by Morris Construction Company they were to maintain

 the fencing surrounding the development. The complaints from the homeowners are that

 people are going across their property through the damaged fencing.

 Mayor Nelson asked Mr. Tanner to check the minutes of the Planning Commission to

 see if there was an agreement concerning the upkeep of the fence. Councilmember

 Welle stated if Council agrees she would be willing to speak to Mr. Morris, a personal

 friend, as a good will gesture to see if he would fix the fence. Mayor Nelson stated that

 she could approach as a personal friend and then follow up with the Administrator on the

 result of her conversation.

 Mayor Pro-tem Davis also stated that he had received a complaint about paving Major

 Drive. A section was left out and has never been re-surfaced. McLeod Dr. has also not

 been resurfaced. Mr. Tanner stated that on the next go round, the County will be re-

 surfacing the section on Major Drive that was left out. He will check on the McLeod re-

 surfacing.

 Mayor Pro-tem Davis stated that there was discussion at the Council Retreat concerning

 the building where the Girl Scout Hut is located. You cannot get to the restroom from

 the tennis court.

 **Councilmember Pack**

 Councilmember Pack asked Mr. Tanner to check on re-surfacing Barnwell Street. Mr.

 Tanner stated that Barnwell is listed on the next re-surfacing project.

 **Councilmember Dukes**

 Councilmember Dukes stated that Bradham Street through Huggins Street also needs to

 be put on the list.

 **Mayor Nelson**

 Mayor Nelson informed Council that some residents will be coming before Council

 concerning the sport Pickleball and using part of the tennis area for playing the sport.

 **Councilmember Georgia**

 Councilmember Georgia stated that the street sign for Drayton is down again. Mayor

 Nelson asked Chief Grice to ask his officers to report any street signs that they notice are

 down or missing. Councilmember Dukes stated that some signs are turned around and

 needs to be corrected.

 **XII. Executive Session:**

 **1) A personnel matter in the Administration Department pursuant to SC State**

 **Code 30-4-70(a)(1).**

 A **motion** was made by Councilmember Pack and was seconded by Councilmember

 Welle to enter into Executive Session to discuss a personnel matter in the

 Administration Department pursuant to SC State Code 30-4-70(a)(1).

 Time: 6:57 pm

 A **motion** was made by Mayor Pro-tem Davis and was seconded by Councilmember

 Gordon to return to Open Session. There was no discussion. All favored the motion.

 Time: 7:12 pm

**XIII. Possible action following Executive Session for items discussed in Executive Session.**

 No action was taken.

 **XIV. Adjournment:**

 A **motion** was made by Councilmember Georgia and was seconded by Councilmember

 Gordon to adjourn. There was no discussion. All favored the motion.

**Time: 7:14 pm**

**Respectfully submitted,**

Daun Davis

Deputy Administrator/Clerk